



2014-2015 Student/Parent Contract

PLEASE INITIAL TO THE LEFT OF THE STUDIO "RULES" TO ENSURE YOU HAVE READ AND AGREE TO THE STUDIO'S TERMS FOR ENROLLMENT. WELCOME to Charleston Dance Center. Classes begin Mon, August 18.

_____ As a student at CDC, I have the option to participate in the Year End Performance. I understand that participation includes the need to purchase performance costumes, tights, shoes and a Performance Fee of \$75 per dancer or \$100 per family.

_____ I choose to participate in the 2015 Year End Performance

_____ I am unable to participate in the 2015 Year End Performance

REGISTRATION/ENROLLMENT

The annual registration fee is \$25 for returning students, \$30 for new students and \$50 per family. Registration received before October 1, 2014 includes a Charleston Dance Center t-shirt. The Registration Fee is non-refundable and is due with the first month's tuition. Register your child for the class appropriate to his/her age. CDC staff will be glad to help you determine the correct class for your child.

NOTE: IF WE FIND THAT YOUR CHILD IS NOT REGISTERED IN THE CORRECT LEVEL CLASS, WE WILL MOVE HIM/HER TO THE PROPER CLASS LEVEL.

TUITION

Tuition is averaged across all months (4-5 weeks per mo, including time off for Spring Break and the Christmas Holiday. Five week months serve to cover classes missed due to holidays.) Therefore, you are charged equally each month, regardless of the actual number of lessons given in a month. **THERE WILL BE NO TUITION REDUCTION FOR CLASSES MISSED OR MAKE UP CLASSES OFFERED.**

Tuition is due on the first class of every month and is late if received after the 10th of each month. **PAYMENTS RECEIVED AFTER THE 10th WILL AUTOMATICALLY INCUR A \$10 LATE FEE.** If your account is not paid by the 15th your child will not be allowed to participate in class until the account is cleared. There is a \$25 fee for all returned checks. After the second returned check, you will be required to pay in cash or money order.

Payment is accepted in US currency, personal checks and Visa/Master Card. Please make checks payable to Charleston Dance Center. At the bottom of the check put your child's name and the nature of the payment. (for example: Jane Doe is writing a check to the Charleston Dance Center to pay for her child, Janet Brown's, September tuition. At the bottom of her check Jane Doe will write: Janet Brown, September tuition). This will ensure that proper credit is applied to your account. For your convenience, we offer a drop-payment service or you may pay by credit card.

PLEASE ARRIVE ON TIME!

Please do not drop your child off at the studio more than 15 minutes prior to class. We strive to begin/end class on time and ask our parents to be timely as well. Dancers arriving late to class may not have time for proper stretching, which could result in serious injury. Students arriving 15 minutes late to class may not be permitted to participate in class, but must observe from the front of the studio seated next to the instructor. CDC requires a min. number of students in attendance in order to hold class. (typical number = 4). Failure to attend class or arriving late could cause your class to be cancelled. **A CLASS CANCELLED DUE TO POOR ATTENDANCE WILL NOT BE RESCHEDULED BY CDC**

Be sure to pick your child up promptly after class. Although our front desk is staffed, CDC cannot supervise children left after class. Please don't assume it's ok for your child to sit in the lobby after their class because there is another scheduled class. There have been instances when the last class is cancelled and there would be no reason to notify dancers that are not registered in that class.

CLASS OBSERVATION

CDC has class observation available via television monitors in the lobby. The monitors have been placed in the lobby as a courtesy to our families - please do not adjust the settings. Observers are not allowed in the studios - parents/visitors distract our students and inhibit our ability to teach a productive class. Only dancers are allowed in studio rooms. Please have parents, siblings and guests remain in lobby.

PROPER DANCE ATTIRE

Proper dance attire is vital to dance instruction. If the instructor cannot see the dancer's body, he/she cannot correct the dancer. Students will NOT be allowed to dance without proper dance shoes and attire. The following are examples of proper dance attire:

Preschool Classes

Pink ballet shoes, tan tie tap shoes, any style or color leotard/tights.

Jazz

Leotard or dance top (any color), dance pants (any color), tan slip on jazz shoes for girls, black for boys. Dance sneakers are not permitted in jazz class, nor are soffee shorts.

Tap

Leotard or dance top (any color), tights or dance pants (any color), tan buckle taps or flat black lace ups- (this depends upon the age of the dancer.)

Hip Hop

ANYTHING! The funkier, the better – as long as you can move in what you're wearing – go for it!

Ballet/Pointe

CDC 2014-2015 Studio Rules and Regulations (cont.)

Enrollment in pointe is by invitation only at the discretion of Andrea DeVries, our ballet mistress.

- Girls: Black leotards and pink tights (pink shoes) for ballet class. Hair secured away from the face in a bun.
*Dancers NOT in black leotard, pink tights, pink ballet shoes and hair in a bun will not be permitted in ballet class.
- Boys: White leotard or shirt and black tights. (black ballet shoes)

Dance shoes should be put on at time of arrival, do not wear them into or out of the studio. (*this ruins dance shoes!*) T-shirts/sweatshirts are not allowed in class – they inhibit the check of proper body alignment and muscle tension.

YEAR END PERFORMANCE FEE

Each student participating in the Year End Performance will be charged a \$75 Performance Fee. This fee includes a DVD of the performance (\$40 value), a performance t-shirt (\$15 value) and two admission tickets for the show (\$20 value). Families with more than one dancer will be charged a performance fee of \$100. The Family Performance Fee will include the show dvd (\$40 value), two performance t-shirts (\$30) and three admission tickets for the show (\$30).

YEAR END PERFORMANCE COSTUMES

Costumes will be ordered in December and costume payments (non-refundable) will be paid in full prior to the order – NO EXCEPTIONS! Costume charges will be added to your studio account and can be paid at any point first semester.

Youth costumes cost \$70 each, adult costumes cost \$85 each. Dancers MUST have a costume for each number they are performing in. For example, if your child takes a Jazz/Tap class throughout the year, he/she will perform in two numbers in the performance. (one jazz, one tap). This class requires two costumes, costing \$70 (if your child wears a youth size) each. Your costume cost total will be \$140. CDC does not order recital costumes for Hip Hop classes. We create a "look" and ask parents to purchase your costume on your own.

YEAR END PERFORMANCE DRESS REHEARSAL

Dress Rehearsal is MANDATORY for all students. Students are required to stay at rehearsal until all their numbers are rehearsed. Students under the age of 14 must be accompanied by a parent. **A STUDENT LEAVING EARLY (REGARDLESS OF REASON) WILL NOT PARTICIPATE IN THE YEAR END PERFORMANCE.** In addition, certain classes (especially hip hop) may have additional rehearsals prior to the year end performance. You will be given advanced notice of rehearsal times and participation will **not** be mandatory.

MISCELLANEOUS RULES

Pets are not allowed at CDC. Students must turn off all ring tones on cellular phones while in the studio. NO FOOD, GUM OR LIQUID CONTAINERS (OTHER THAN A WATER BOTTLE) are allowed inside the studios. Profanity is unacceptable. Dangling jewelry is NOT permitted! Personal items left behind such as clothing, dance bags and shoes are placed in the LOST and FOUND bins, which are emptied every two weeks. We strongly encourage that you put your name inside of all dance attire, including shoes, otherwise there will be no way for us to know if any items found in the studio belong to you and will be donated to Goodwill.

INCLEMENT WEATHER

We follow the Charleston County School closings for inclement weather. In the event that school is cancelled for an extended amount of time (i.e. hurricane) we will attempt to reschedule cancelled classes. Please check the studio answering machine and the studio's facebook page for closings. The studio phone number is 406-7593.

I have read and understand Charleston Dance Center's 2014-2015 Studio Rules and Regulations. In signing this statement, I agree to uphold the studio rules. I understand Charleston Dance Center has the right to refuse dance instruction to any student at any time throughout the dance year.

I give the Charleston Dance Center permission to use for publicity and advertising purposes photographs taken of my child during dance class or performance.

Parent signature

Child's name

Date

Social Media:

Postings on the Internet are not private — and last forever. I understand that others have access to the content I post online and posts intended solely for friends and family can be forwarded to others. I will use social networks respectfully and will use my best judgment in posting material. I will not post comments deemed to be inappropriate nor harmful to CDC, its employees or students. I will not post disparagingly of other dance studios, their teams, employees or students. I will not publish, post or release information that is considered confidential, including performance videos. I will bring to the attention of CDC posts I may encounter that undermine good sportsmanship. I understand that CDC can and will check my social media postings at random times without warning and content deemed negative, hurtful or unsportsmanlike may result in me and/or my child being asked to leave the studio.

Parent signature

Student signature