



## **Dance Account Login Information**

Charleston Dance Center families can access their dance accounts to help keep contact information current and view account history!

Here's how to set up your access:

Type this web address into your browser:

<https://www.thestudiodirector.com/charlestdancecenter/portal.jsp>

You will be prompted to give your email address and password.

(Note: you will use the same email address from registration to log into your account.)

The first time you log on you will have to set up your password. To do this, click on the "Forgot your password?" link located on the portal login page. You will be prompted to enter your email address then you'll receive an email with instructions for setting up your password.

Access into your dance account will allow you to do a bunch of things:

- \*View your classes
- \*Edit Contact Information
- \*View Account Pictures
- \*Edit Student Information
- \*Change Password
- \*View Financial History

You can email the studio with studio/class questions from the portal too!

**Log in and access your account 24/7!!!**