



# 2018-2019 REGISTRATION FORM

Please complete one form for each dancer enrolling

\_\_\_\_\_ circle M F  
Student's Name

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_ City State Zipcode

\_\_\_\_\_ Email Address Telephone Number

\_\_\_\_\_ Date of Birth Referred By

| Class | Dates | Rate  |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

**Release of Liability:** I, as the legal parent or guardian of the above student, authorize his/her enrollment in the above classes and release the Charleston Dance Center, Inc. of all liability due to personal injury or loss of property. I have read the Studio Rules and Regulation and agree to abide by the protocol and requirements.

Signature \_\_\_\_\_ Date \_\_\_\_\_



## 2018-2019 Student/Parent Contract

**PLEASE INITIAL TO THE LEFT OF THE STUDIO "RULES" TO ENSURE YOU HAVE READ AND AGREE TO THE STUDIO'S TERMS FOR ENROLLMENT. Welcome to Charleston Dance Center. Classes begin Mon, August 20.**

\_\_\_\_\_ As a student at CDC, I have the option to participate in the Year End Performance. I understand that participation includes the need to purchase performance costumes, tights, shoes and a Performance Fee of \$85 per dancer or \$110 per family.

\_\_\_\_\_ I choose to participate in the 2018 Year End Performance  
\_\_\_\_\_ I am unable to participate in the 2018 Year END Performance

### REGISTRATION/ENROLLMENT

The annual registration fee is \$25 for returning students, \$30 for new students and \$50 per family. Registration received before October 1, 2016 includes a Charleston Dance Center t-shirt. The Registration Fee is non-refundable and is due with the first month's tuition.

### TUITION

Tuition is averaged across all months (4-5 weeks per mo, including time off for Spring Break and the Christmas Holiday. Five week months serve to cover classes missed due to holidays.) Therefore, you are charged equally each month, regardless of the actual number of lessons given in a month, including our show month, June. **THERE WILL BE NO TUITION REDUCTION FOR CLASSES MISSED OR MAKE UP CLASSES OFFERED.** Tuition is due on the first class of every month and is late if received after the 10<sup>th</sup> of each month. Payments received after the 10<sup>th</sup> will incur a \$10 late fee and if not paid by the 20<sup>th</sup> an additional \$10 will be charged. There is a \$35 fee for returned checks. After receiving your second returned check, you will be required to pay in cash or money order. Payment is accepted in cash, checks and Visa/Master Card. Make checks payable to Charleston Dance Center. At the bottom of the check put your child's name and the nature of the payment.

### PLEASE ARRIVE ON TIME!

Dances may not arrive more than 15 minutes prior to class. We strive to begin/end class on time and ask our parents to be timely as well. Dancers arriving late to class may not have time for proper stretching, which could result in serious injury. Students arriving 15 minutes late to class may not be permitted to participate in class, but must observe class. CDC requires a minimum number of students in attendance in order to hold class. (typical number = 6). Failure to attend class or arriving late could cause your class to be cancelled. A class cancelled due to poor attendance will not be rescheduled by CDC.

**Be sure to pick your child up promptly after class.** Although our front desk is staffed, CDC cannot supervise children left after class. It is not ok for dancers to be left at the studio after class because CDC has another class scheduled. There have been instances when the last class of the night is cancelled and dancers who have not been picked up after class have delayed CDC staff from being able to go home.

### CLASS OBSERVATION

CDC has class observation available via television monitors in the lobby. The monitors are a courtesy to our families - please do not adjust the settings. Observers are not allowed in the studios - parents/visitors distract our students and inhibit our ability to teach a productive class. Only dancers are allowed beyond the door to the right of the reception window. Parents, siblings and guests must remain in lobby.

### PROPER DANCE ATTIRE

Proper dance attire is vital to dance instruction. If the instructor cannot see the dancer's body, he/she cannot correct the dancer. Students will NOT be allowed to dance without proper dance shoes and attire. The following are examples of proper dance attire:

- Preschool Classes** Pink ballet shoes, tan tie tap shoes, any style or color leotard/tights.
- Jazz** Leotard or dance top (any color), dance pants (any color), tan slip on jazz shoes (Bloch, SuperJazz is used by most) for girls, black for boys.
- Tap** Leotard or dance top (any color), tights or dance pants (any color), tan buckle taps or flat black lace ups- (this depends upon the age of the dancer.)
- Hip Hop** ANYTHING! The funkier, the better – as long as you can move in what you're wearing – go for it! No Jeans!
- Ballet/Pointe** Girls: Black leotards and pink tights (pink shoes) for ballet class. Hair secured away from the face in a bun. \*Dancers NOT in black leotard, pink tights, pink ballet shoes and hair in a bun will not be permitted in ballet class.  
Boys: White leotard or shirt and black tights. (black ballet shoes)

Dance shoes should be put on at time of arrival, do not wear them into or out of the studio. (this ruins dance shoes!) T-shirts/sweatshirts are not allowed in class – they inhibit the check of proper body alignment and muscle tension

**CDC 2017-2018 Studio Rules and Regulations (continued page 2)**

**YEAR END PERFORMANCE FEE**

Each student participating in the Year End Performance will be charged a \$85 Performance Fee. This fee includes a DVD of the performance, a performance t-shirt and two admission tickets for the show. Families with more than one dancer will be charged a performance fee of \$110. The Family Performance Fee will include the show dvd, two performance t-shirts and three admission tickets for the show. This fee is due March 15th, 2018.

**YEAR END PERFORMANCE COSTUMES**

Costumes will be ordered in December and costume payments (non-refundable) will be paid in full by December 15th, 2018 – **NO EXCEPTIONS!** Costume charges will be added divided into 3 payments, due October 15, November 15th, and December 15th.

Youth costumes cost \$85 each, adult costumes cost \$100 each. Dancers **MUST** have a costume for each number they are performing in. For example, if your child takes a Jazz/Tap class throughout the year, he/she will perform in two numbers in the performance. (one jazz, one tap). This class requires two costumes, costing \$85 (if your child wears a youth size) each. Your costume cost total will be \$170. CDC does not order recital costumes for Hip Hop classes. We create a “look” and ask parents to purchase your costume on your own.

**YEAR END PERFORMANCE DRESS REHEARSAL**

Dress Rehearsal is **MANDATORY** for all students. Students are required to stay at rehearsal until all their numbers are rehearsed. Students under the age of 14 **must** be accompanied by a parent. **A STUDENT LEAVING EARLY WILL NOT PARTICIPATE IN THE YEAR END PERFORMANCE.** In addition, certain classes may have additional rehearsals prior to the year end performance. You will be given advance notice of rehearsal times and participation will **not** be mandatory.

**MISCELLANEOUS RULES**

Pets are not allowed at CDC. Students must turn off ringers on cellular phones while in the studio. **NO FOOD, GUM OR LIQUID CONTAINERS (OTHER THAN A WATER BOTTLE)** are allowed inside the studios. Profanity is unacceptable. Dangling jewelry is **NOT** permitted! Personal items left behind such as clothing, dance bags and shoes are placed in the **LOST and FOUND** bins, which are emptied every two weeks. We strongly encourage that you put your name inside of all dance attire, including shoes, otherwise there will be no way for us to know if any items found in the studio belong to you and will be donated to Goodwill.

**INCLEMENT WEATHER**

We follow the Charleston County School closings for inclement weather. In the event that school is cancelled for an extended amount of time (i.e. hurricane) we will attempt to reschedule cancelled classes. Please check the studio answering machine and the studio’s facebook page for closings. The studio phone number is 843.406.7593.

**I have read and understand Charleston Dance Center’s 2018-2019 Studio Rules and Regulations. In signing this statement, I agree to uphold the studio rules. I understand Charleston Dance Center has the right to refuse dance instruction to any student at any time throughout the dance year.**

**I give the Charleston Dance Center permission to use for publicity and advertising purposes photographs taken of my child during dance class or performance.**

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Child’s name

\_\_\_\_\_  
Date

**Social Media:**

Postings on the Internet are not private — and last forever. I understand that others have access to the content I post online and posts intended solely for friends and family can be forwarded to others. I will use social networks respectfully and will use my best judgment in posting material. I will not post comments deemed to be inappropriate nor harmful to CDC, its employees or students. I will not post disparagingly of other dance studios, their teams, employees or students. I will not publish, post or release information that is considered confidential, including performance videos. I will bring to the attention of CDC posts I may encounter that undermine good sportsmanship. I understand that CDC can and will check my social media postings at random times without warning and content deemed negative, hurtful or unsportsmanlike may result in me and/or my child being asked to leave the studio.

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Student signature